

## Booking Details

### 1. Parties:

**Antrobus Village Hall &**

- (1) Antrobus Village Hall named in clause 5 acting by its management committee ("Village Hall Committee).
- (2) The person or organisation named in clause 6 ("Hirer").

### Herein agree as follows:

In consideration of the hire fee described in clause 4, the Village Hall committee agrees to permit the Hirer to use the premises described in clause 3 for the purpose described in clause 3.1 for the period(s) described in clause 2. The details inserted in sub-clauses 2 to 6 below are terms of this agreement. Standard Conditions of Hire are attached and any Special Conditions of Hire / Special Requirements are set out in clause 7.

### 2. Date(s) required.

(a) Date of booking (including Day).

Access Time

Event Time

TO

### 3. Rooms Required – please delete as necessary

Large Hall  
Small Hall  
Kitchen  
Bar  
Lounge

#### 3.1 Purpose/description of hiring.

#### 3.2 How Many Guests Will Be At This Event?

**THE MAXIMUM NUMBER OF PEOPLE AT EACH BOOKING IS 140.  
PLEASE INITIAL IN THIS BOX TO CONFIRM YOU HAVE READ THIS.**

- 3.3 If the Hirer requires a bar service to be provided this must be arranged **at the time of booking** by telephone directly to the Village Hall Bar Manager: **Marian Hankey 01606 891807**

**It is not permitted for anyone hiring the hall to operate their own bar for the sale of alcohol.**

## 4. Hire Fee.

The Hirer shall pay **the full hire fee** for the booking **on completion/return of signed booking form**. Please make cheque payable to ANTROBUS VILLAGE HALL

A booking is not confirmed until the Booking Secretary has received this form, fully completed, and the details contained therein having been agreed and accepted by both parties.

See section 19 of the Standard Conditions of Hire covering the cancellation policy.

## 5. ANTROBUS VILLAGE HALL

- (a) Registered Charity No: **509779**
- (b) Authorised Representative: **Mrs Karen Peplow  
15 Old Orchard  
Antrobus  
Northwich  
Cheshire CW9 6LH Tel: 07544 567708**

## 6. Hirer.

- (a) Hirer's Name or Organisation:
- (b) Organisation's Authorised Representative:
- Contact Address:
- Telephone Number(s):  Home/Office  Mobile

**KEY PICK-UP: The key to the Village Hall will be left in the porch of the bookings secretary and we request that it is returned there after your event.**

## 8. It is hereby agreed that:

The Standard Conditions of Hire together with any Special Conditions of Hire shall form part of the terms of this Hiring Agreement unless specifically excluded by agreement in writing between the Village Hall and the Hirer.

None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed for the Hirer

Dated